

**SASQUATCH PRINTS IN THE PARK
(EXPLORING THE POSSIBILITIES)**



348 N. 3rd Avenue Pocatello, ID 83201
(208) 251-2005

To All Vendors and Exhibitors:

WHAT: SASQUATCH PRINTS IN THE PARK at the old Fort Hall Replica (Pioneer Town site, upper Ross Park)

SETUP: before 8am Friday, September 20

HOURS: 9am-8pm

BREAKDOWN: by 10pm Saturday, September 21

FEES: Businesses \$75; Artists \$25

To All Applicants:

Thank you for your inquiry for booth space at SASQUATCH PRINTS IN THE PARK to be held September 20-21, 2019.

In order to consider your company or product, please complete the enclosed Application for Space and return it with photographs of your product. Your application will not be considered without this information.

SASQUATCH PRINTS IN THE PARK endeavors to maintain a variety of products on the Grounds and strives to avoid duplications of products. Every company or individual doing business at the Fort Hall Replica (Pioneer Town site) must have a written and signed contract with regard to this activity, which will list the approved items to be sold and displayed. All exhibitors are expected to have someone working in their booth during the specified hours:

9am – 8pm Friday, September 20 - Saturday, September 21.

Vendors are allowed but not required to stay until close of event each night, 9pm Friday and Saturday. There will be security in the park overnight. Exhibitors are responsible for safety of wares and equipment during hours of operation, 9am-9pm.

Fees due with the application, which can be sent thru PayPal (link on website) or dropped off to Brandon at Sasquatch Prints. Exhibit spaces are 10x10, no canopy or tables are provided. You will be contacted if your application is accepted. Payment will be due in advance of event, same time as application. No refunds, unless event is cancelled.

If you have any questions, please contact Brandon Tennant at (208) 251-2005, or email at sasquatchprints@icloud.com.

Application Instructions and Vendor Guidelines:

- All fees must be paid by September 2nd. If application is not accepted, money will be returned. No fees (after application accepted) will be refunded unless event is cancelled.
- Photographs of your products are required. Emailed photos are acceptable.
- No vehicles or RVs allowed to park next to exhibit or booth area. Must be parked in designated parking areas unless special arrangements have been made. Vehicles can drive in for setup of exhibit space, but must be moved BEFORE 9am.
- No dogs or animals in, or around, your exhibit or booth area (unless a registered service animal).
- Proper licenses, permits, etc. must be obtained prior to opening of event. Liability Insurance is required from all food and commercial vendors or set up at own risk.
- NO exclusivity shall be granted! We do make an effort not to duplicate items; our goal is for our vendors to be successful.
- Booth size is a 10x10 area. Vendors must provide own tables, displays, chairs, etc. to accommodate all of their products. Exhibitors are limited to only the space leased for any advertising, brochures, and/or handout material. There will be no soliciting by exhibitors, organizations or any other persons allowed on the fairgrounds property outside of their leased space.
- Certain products and merchandise deemed inappropriate in a family setting are prohibited for sale.
- Food Vendors will be required to adhere to Idaho Food Code requirements. Contact Southeastern Idaho Public Health, the Bannock County office, at 208-233-9080 for county regulations. Food vendors will be expected to keep the areas surrounding their booths clean of all garbage. Food vendors must supply their own cash registers and other payment options. Sale of alcohol is prohibited. Food permits must be up-to-date.
- All servicing of your exhibit or booth area will be done before 9am; all service vehicles must be removed by then.
- Food, beverage, or gift samples may not be given away without permission from the fairgrounds.
- All exhibits must have a finished, professional look. No bare tables or uncovered boxes. Vendors are required to have covering for all wires, hoses, etc.
- Vendors must furnish all generators, tables, chairs and any other special needs. These must not interfere with other spaces or vendors.
- Spaces are assigned with the consideration of the vendor in mind. We reserve the right to place vendors at our discretion.
- Tables and seating areas will be provided throughout the area for customers.



Vendor Application for Space

EVENT DATES: Friday, September 20 – Saturday, September 21

APPLICATION DUE BY: September 2, 2019 FEES DUE BY: September 2, 2019

NAME OF FIRM/ARTIST: _____

CONTACT NAME: _____

MAILING ADDRESS: _____

CITY/STATE/ZIP: _____

EMAIL ADDRESS: _____

CONTACT PHONE NUMBER: _____

NAMES OF ALL PERSONS, DISTRIBUTORS, OR COMPANIES HAVING AN OWNERSHIP/INTEREST IN THIS EXHIBIT:

SPECIAL REQUIREMENTS:

Check one:

- I, the undersigned have/will acquire liability insurance
- I, the undersigned understand the risk to not have insurance

THE APPLICANT UNDERSTANDS THAT THIS IS AN APPLICATION FOR EXHIBIT SPACE ONLY AND IS NOT A SPACE RENTAL CONTRACT.

REFERENCES:

SIGNATURE OF APPLICANT: _____

DATE: _____